



Dear parent/carers,

I am writing to you as a parent/carer of a child that will be attending school for some or all of next week. Presuming that makes you a Key Worker – thank you for everything you are doing this week.

This is clearly a rapidly changing situation, so please expect further communications over time, but I can now set out the basic plans for Monday, which will be broadly similar all week.

- We will be open normal time for your child (0840 – 1500) but please do not send your child in early, there will be no provision for them to enter the building until 0830.
- Your child should enter through main reception and they will be expected to sign in and wash their hands/use hand sanitizer when they arrive.
- They will gather in the canteen for tutor time. We will endeavour to provide a useful programme for them each day, but this will be dependent on staffing levels. As a minimum we will always have a computer room staffed for them to safely work.
- There will be no school uniform, but an expectation of sensible attire.
- We will provide food each day at lunch time free of charge, regardless of whether your child is eligible for Free School Meals. At this time, any help we can offer to Key Workers, however small, is important. If you wish your child to have a packed lunch that is of course also fine.
- We will release them at 3pm. There will unfortunately be no provision for them to stay after school.
- We are unable to provide certainty on transport, but this is the situation as we understand it:
 - Stagecoach services will accept bus passes, but will be running a school holiday service, so not all buses are running. If in doubt check with Stagecoach.
 - We understand that normal KCC school coaches should be running as normal, but if you know the company name for the bus you normally get, you may wish to check with them.
 - The Hamstreet/Aldington bus (R&J) will run, but there will only be one coach instead of two, so pickups might be a few minutes later than normal – please be patient.
 - Specific taxi arrangements. Please check directly with the taxi company if you are unsure.
- We intend to offer PE if we are able to, or at least opportunities throughout the day to be active, so if you are able to bring appropriate clothing to change into or at least ensure clothing is suitable for light exercise, this would be helpful.

We are supporting some of our local primary schools to offer child care throughout this time, so please be aware that there may be younger children on site than usual from Tuesday onwards.

If your child is unable to attend school when you have told us they will, or if you no longer require our support because you have been able to make other arrangements, please ensure you let us know.

Kind regards,

Shaun Simmons